

Record Of Proceedings

Minutes Of the Meeting of the La Plata Archuleta Water District

Held July 11, 2024

The regular meeting of the Board of Directors (“Board”) of the La Plata Archuleta Water District (“District”), Sundance/Farraday Subdistrict, and Fox Fire Subdistrict, La Plata County, Colorado, was held on July 11, 2024, at 9:00 a.m., at 255 Ute Street, Ignacio Colorado 81137.

Attendance

Directors in Attendance

Dick Lunceford
Dan Lynn
Ron Dent
Kent Curtis

Director Whose Absence Was Excused

Mark Williams

Also In Attendance

Ed Tolen, La Plata Archuleta Water District Manager
Dave Henry, Harris Water Engineering
Taryn Centerbar, FredrickZink and Associates
Cheryl Lynn, Secretary to the Board

In Attendance via Telephone

David Greher, Cockrel Ela Glesne Greher & Ruhland
Micki Mills, Cockrel Ela Glesne Greher & Ruhland

Call to Order

Chairman Lunceford called the meeting to order at 9:00 a.m.

Disclosure of Potential Conflicts of Interest

Disclosure of potential conflicts of interest will be a topic of discussion at every Board meeting to address potential conflicts of interest that may arise as new agenda items are introduced. District Directors who have disclosed potential conflicts of interest can vote as issues arise. Directors present reported no conflicts of interest.

Public Comments

There were no public comments.

Approval of Minutes

Upon motion duly made by Director Dent, seconded by Director Lynn, and unanimously carried, the Minutes of the June 13, 2024, Regular Board Meeting were approved as written.

Financial Report

Approval and Payment of Invoices

Directors reviewed and clarified the July 2024 Accounts Payable and the July 2024 Accountant's Compilation Reports. Upon motion duly made by Director Curtis, seconded by Director Dent, and unanimously carried, payment of the invoices as shown on the attached Accounts Payable Statement dated July 10, 2024, were approved as submitted.

Finance Committee Report

Ms. Centerbar advised the Board that it will be necessary to file an extension with the State Auditor for filing the District's 2023 Audit due to learning curves of all involved – Ms. Centerbar, Ms. Sainio, and the new auditor. Director Curtis noted that filing an extension is not generally considered a good practice and received assurance that the 2024 District Audit will be timelier. Director Curtis received further assurance from Mr. Tolen that grant applications requiring the 2023 Audit will not be submitted before the 2023 Audit is complete.

Public Relations/Communications Committee Report

No Public Relations/Communications Report was necessary.

Legal Report

Neither David Greher, Legal Counsel, nor Micki Mills, Paralegal, had news on the legal front that required Board attention.

Engineer Report

Fox Fire Pipeline/ Fox Fire Distribution System

Mr. Henry advised the Board that the project itself is ready to go to bid once the drawings that include pump diagrams and information are received.

Phase 2D Pipeline

Mr. Henry reported that the drawings for the Phase 2D Pipeline are 95% complete. A meeting with the Colorado Department of Transportation remains to be conducted.

Environmental Report

With Ms. King absent, Mr. Tolen advised the Board that the Fox Fire Environmental Assessment is likely to be accepted. Further, Ms. King needs to hear from the Colorado Department of Transportation regarding Phase 2D. And, finally, Ms. King continues to work with TRC Construction to guide TRC through the Environmental Permit Review and Acceptance process for the Phase 2C project.

General Manager Report

Mr. Tolen advised the Board that Phase 2C is scheduled to begin on County Road 509 on Monday, July 15, 2024, once the pothole truck has been repaired.

County Road 311 Storage Building

Mr. Tolen has been advised by La Plata County that the Storage Building must meet the 2015 International Energy Conservation Code which require R40 insulation in the ceiling and R26

insulation in the walls. The building will be heated by infrared tube heaters that are fueled by propane.

Consider Approving a Proposal from Streamline to Provide Website Accessibility

Upon motion duly made by Director Dent, seconded by Director Lynn, and unanimously carried the Board agreed to use Streamline to provide the District's ADA compliant website. The estimated cost to restructure the website to comply with the ADA format is \$1,500 and a monthly service fee of \$245 will keep the system ADA compliant with new documents placed on the system as they are folded into operations. Mr. Tolen will determine, prior to engaging in a contract with Streamline, if the website becomes the property of the District and stays with the District if the contract relationship with Streamline is discontinued. This suggestion was made by Mr. Henry.

Please see Mr. Tolen's July 2024 General Manager Report for additional information.

Executive Session

No Executive Session was conducted.

Any Other Matter Which May Come Before the Board

No other matter was presented.

Adjournment

The meeting was adjourned at 9:14 a.m. The next regular meeting of LAPLAWD is scheduled for August 8, 2024.

Prepared By

Cheryl Lynn
Secretary for the Meeting

Approved

Richard T. Lunceford

Daniel R. Lynn, III

Mark Williams

Ron Dent

Kent Curtis